

REQUEST FOR BIDS

Cocopah Indian Tribe
Back-up Generators for Water wells
Release Date 05/24/2013
Optional Pre-Bid 06/04/2013, 9am
RFI due date 06/07/2013 by 3pm AZ Time

Bids due 06/21/2013 by 10am AZ Time, @ Cocopah West (Public Works Department)

Scope/Intent of Services

The contractor shall provide professional services to supply and install three back-up generators for the Cocopah Indian Tribe (Tribe) in Yuma County, Arizona. The generators are necessary to keep water wells and treatment facilities in operation during periodic power outages. The contractor's duties shall include, but are not limited to, the following:

A. Deliverables:

- Purchase/supply of three (3) diesel generators.
- All site preparation necessary to install the generators at the three different reservation locations. This will include, at minimum:
 - i. Any necessary site work (grading, trenching, backfill, etc.)
 - ii. Construction of concrete pad for foundation (design, formwork, concrete, etc.)
 - iii. All electrical work, materials.
- Scoping of electrical items are included in Appendix A.
- Work to be completed within 90 days of notice-to-proceed.

B. All associated electrical work necessary to connect the generators to the systems, in order to provide for emergency back-up power. All electrical work shall be performed by a certified electrician, and shall be accompanied by a set of asbuilts detailing the work completed.

C. Submittal Criteria: As part of the proposal, each contractor shall submit the following, at a minimum, for review.

- Proposed Work Plan - Detail the company understands of what they will be providing, a project schedule, as well as the proposed approach for accomplishing the work.
- Professional Qualifications and Experience - Statement of Qualifications, including employees/subcontractors involved in the project, relevant qualifications and experience related to activities associated with similar contracts with government and tribal agencies. In addition, each of the listed projects should include the owner, contact information, brief project description, and cost of the project. Inclusion of experience working with Indian tribes, federal agencies that fund and/or regulate sanitation facilities in Indian country and small communities is highly recommended.
- Official Bid – Detailed bid on provided bid schedule. Note that each item should be estimated so as to encompass all work related/necessary to complete the item. No additional items shall be added. Project will be awarded to the lowest qualified bidder.

Contract Documents:

The construction work and contract shall be executed according to the specifications outlined in the contract documents package. The items included in this package are as follows:

- This request for bids
- Bid Schedule (appendix B)
- Site Maps (appendix C)
- Contractor Reference Checks for Tribal Construction (appendix D)
- RFI questions/responses

Proposal Evaluation:

The Indian Health Service (IHS) will assist the Tribe with the evaluation of bids and selection of the lowest qualified bidder. The Tribe reserves the right to reject any or all proposals.

Requests for Information:

Questions concerning this Request for Bids must be submitted in writing as a Request for Information (RFI). RFI submissions may be made via e-mail. RFI submissions must be received by BOTH the Tribe's Public Works

Office (PWO) and IHS no later than **Friday, June 7th, 2013 by 3:00 pm AZ time**. RFIs and their answers will be shared with all prospective bidders.

Proposal Deadline and Submission Instructions: Responsive bidders shall submit one (1) electronic copy (in PDF format) of their Bid in a sealed envelope marked “Bid for Cocopah Generators Project” to the PWO by mail to the address listed below on **Friday , June 21, 2013 at 10:00 am AZ time**. Bids may also be submitted electronically by emailing them to both the PWO and IHS. Proposals received via fax shall be rejected.

An optional pre-bid meeting will be held on **Tuesday, June 4, 2013 at 9:00 am AZ time** at the Cocopah Public Works offices. Bidders will be escorted to the different sites in order to provide the opportunity for familiarizing themselves to the sites/conditions.

Other Information: Tribally owned company (>51%) preference is given in the event of equal bids. Bidders claiming Indian Preference as an Indian Owned Economic enterprise must attach properly completed “Indian Owned Economic Enterprise Qualification Statement” to the BID (appendix E). Failure to submit this form will void the bidder’s claim for Indian preference. Contract compliance and enforcement is the responsibility of the Tribe. The role of IHS shall be that of technical advisor and construction inspector. State lien laws do not apply. California Davis-Bacon wage rates shall be in effect. For construction contracts exceeding \$100,000 a performance and payment bond 100% of the contract price is required; a bid bond of 5% of the contract price is required. Contact information for the Tribe’s PWO, and IHS are follows:

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