



COCOPAH INDIAN TRIBE
14515 S. Veterans Drive
Somerton, AZ 85350
928-627-2102 x 26
Email: administrator@cocopah.com

Request for Proposals for
STEAMBOAT PARK

1. Scope of Work:

This statement of work will be issued under contract between Cocopah Indian Tribe and contractor. Renovate existing park to include amenities as outlined in **Objectives** below.

2. Objectives:

2.1 Sidewalks:

Side walk is to run the perimeter of the lawn area at 5 feet wide by 5 inches in depth with slight slope for water run-off, adequate drainage underneath, and four entry points crossing the sidewalk for emergency and service vehicle. Four trash cans. Miscellaneous post solar lighting with timers, turning lights off at curfew. Intermittent placement of exercise equipment as used in a fitness-walk area. Example: walk 100 yards, then pull-up bars; walk another 100 yards, then sit-up benches; walk another 100 yards, then another exercise zone.

2.2 Playground:

Ground material needs to be “all weather”, “play-safe”, (not wood bark or sand) a material that would not hide broken glass. Recommend, “Pebble flex” a rubberized material. It can be pressure washed and easy to repair. Two trashcans. Two twenty-foot poles with solar lighting with timers, turning lights off at curfew.

2.3 Exercise Equipment: Placed over “pebble flex”; incline benches. Chin-up bars of varied height, parallel bars, and rings, sit-up benches and so on. See 2.1 above, equipment to be placed in zones. 6-8 zones depending on total length of walk path/sidewalk. See sample of equipment types at:

<http://www.byoplayground.com/fitness-trail.html>

Material used would be 2-inch painted steel. One trash can.

2.4 Park Benches (8), Picnic Tables & Benches (14):

Completely concrete for durability, strength and longevity. Concrete can be painted or sand blasted if needed to cover graffiti. 6 picnic tables for Ramadas, 2 next to basketball court, and an additional 6 other spread around the park. Park benches and picnic table/bench combinations all required a concrete pad/floor. Park benches 6 feet in length. Picnic Tables/benches 8 feet in length.

2.5 Ramadas (2):

Made of brick pillars with a concrete floor/pad with center drain or slope to one side. Must be wired with 110v weatherproof outlets with covers, two per Ramada, one in each corner. Roofing material should be metal (aluminum) for longevity and fire protection.

An L-shaped grill/prep station under/attached to Ramada. The grill should be 4 feet by 18 inches with adjustable rack made for use with charcoal. Three picnic tables with benches per Ramada. Two trash cans per Ramada. Water lines, one to each Ramada. Solar lighting on inside of Ramada roof with timers, turning lights off at curfew.

2.6 Basketball Court: Two hoops with painted backboards, concrete pad regulation size 50 ft. x 90 ft. 5 inches deep. Painted markings for free-through line, alleys etc., and two trashcans secured. Two twenty-foot poles with solar lighting with timers, turning lights off at curfew.

2.7 Trash Cans (19): Metal frame securing removable metal cans for fire safety (basket-in-a-basket type).

2.8 Water Lines (4): Buried 1 inch PVC with shut-off valves secured by lockable cover. Possibly other water lines for sprinklers if flood irrigation not used.

2.9 Signage: Names for Ramadas, park name, park hours, contact information for reserving, do's and don'ts "no glass", playground safety rules. Painted metal signs.

2.10 Parking Area: Graveled parking area with barriers to prevent driving onto park grounds. Four or more ten foot pole solar lighting with timers. Two-four trash cans.

2.11 Restrooms: One building with 2 men's stalls, 2 women's stalls, with open walls from ground to 2 feet, closed walls 2 feet and up, for security. Solar lighting with timers. Two trashcans. Center drain on each side. Metal roof, building made of concrete/brick. Stainless steel commodes and sinks. Two water lines.

2.12 Maintenance Requirements.

Maintenance requirements to be outlined and described in detail by contractor including estimated time frames of maintenance such as:

- Weekly: standard landscape maintenance, edging, mowing, washing down Ramadas, basketball pad, removing trash, debris, cleaning restrooms etc.. Lighting check, and occasional graffiti removal.
- Monthly-Quarterly: pressure wash pebble flex. Pest/gopher control. Replacement of basketball hoop netting. Rake/repack gravel parking area.
- Twice yearly: fertilization of lawn and trees.

3. Location of Work:

Park located on the Cocopah West Reservation, Northwest corner of Centre and Steamboat.

4. Period of Performance:

Contractor is to identify time frame in which all work will be competed satisfactorily given a specific start date. Deductions may be made for failure to complete timely.

5. Deliverables:

Contractor to itemize, from *Objectives*, deliverables in which contractor can meet, *Sample* below.

Task	End Result/Deliverable	Schedule/Milestone
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Design	Areas staked, design update submitted	Day 2
Trenching	Waterlines and Electrical	Day 3

The contractor shall maintain a single project schedule from which various project reports shall be produced. The following reports shall be provided:

5.1 Who Does What When Report

The "Who does what when" report shall be provided by the contractor with the initial submission, and again following negotiations. This report will be used by the Tribe to assess the adequacy of the resources proposed by the contractor to accomplish the *Scope of Work*.

5.2 Incremental Payments

Incremental payments may be issued, as agreed, by completion, reporting and meeting of acceptable standards of work. Incremental payments may be listed with the *Deliverables* table.

5.3 Progress/Compliance

The Tribe requires the following from contractor in order to monitor progress and ensure compliance:

- Weekly Status Report
- Weekly Meetings
- Monthly Progress Report
- Project Management Team (PMT) Meetings
- Program Reviews
- Outlines and Drafts

6. Standards:

All work to be completed meeting acceptable standards as defined in the Universal Commercial Code as adopted by Yuma County with special consideration to inclement weather of the desert southwest.

7. Acceptance Criteria:

Upon completion of *Deliverables*, Cocopah Indian Tribe designated representative with contractor will engage in a “walk” a specific area of completion to determine that contracted *Objectives* met according to *Standards*.

8. Projected Cost:

Total cost of project is to be stated. Contractor may at their discretion, increment by design section as to facilitate future improvements of a modified installation such as:
Phase 1) Solar and cost
Phase 2) Water lines and cost
Phase 3) Sidewalks
Phase 4) Exercise equipment
etc.

Contractor may also itemized incremental payment requirements. Payment may be included in incremental completion matching phases, as long as deadlines met, i.e. ***Walkways to be completed in 4 weeks, payment of \$X to be issued upon completion of walkways.***

9. Changes/Modifications:

If for any reason, changes must be made, notification must be received in writing and approved by Tribal Administration prior to modification.

10. Miscellaneous:

Contractor is to provide certificate of insurance indemnifying Cocopah Indian Tribe and providing Cocopah Indian Tribe as additional insured in the amount of no less than one million per occurrence with two million aggregate. Contractor is to avoid traffic congestion in and around work area, secure work area during and at end of work day.

If interested, please submit letter of interest with contact information to arrange appointment for viewing park area.

Contact: Tribal Administrator, Christopher J. Nunez

928-627-2102 x 2

email administrator@cocopah.com

mail to: 14515 S. Veterans Drive, Somerton, AZ 85350.

Letters of interest, emails or calls must be received no later than January 31, 2013.