



# Cocopah Indian Tribe

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Request for Proposals for

## COCOPAH SUBSTANCE HELP CENTER (ADAPP) FLOORING/ROOF/WALLS/CEILING TILE REPAIRS

### 1. Scope of Work:

This scope of work will be issued under contract between Cocopah Indian Tribe and contractor. Demolish and remove existing VCT, COVE and defective cement flooring in 60X35 ADAPP building. Expose and drill perimeter foundation to epoxy rebar in existing cement flooring area through to new cement areas to create a single cement flooring pad; reseal exposed areas with cement pour. Repair surface cracks throughout facility walls, a windowsill and all water damaged walls to include spot paint. Spot repair to an isolated roof leak to include replacement of damaged ceiling tiles. Flange replacement for two toilet facilities.

### 2. Objectives:

#### 2.1 Flooring (60X35)

Demolish, remove and repair existing VCT tile flooring, COVE base molding and uneven cement foundation (entire subflooring area of facility to include 2 toilet facilities). Interior floor surface area of building made even by opening floor and evening cement foundation. Perimeter of building will also be opened to drill and epoxy rebar from old cement to new cement to create one even pad. New cement to be poured in opened areas.

#### 2.2 Roof Repair (4X4 Area)

4X4 actively leaking section of roof to be repaired and sealed.

#### 2.3 Ceiling Tile Replacement (8)

Eight existing damaged ceiling tiles need replacement to include the 4X4 actively leaking area of roof once repaired.

#### 2.4 Building Cracks & Paint

Various surface and structural wall cracks throughout facility to repair. Will also need final cosmetic touch-up paint once cracks are repaired.

#### 2.5 Damaged Window Frame (1)

One 22x22 window (actively leaking and sustaining water damage) on far right WEST wall needs repair and resealing. Existing molding and windowsill need repair and touch up paint following repair of sill.

#### 2.6 Toilet Flange Replacement (2)

Two operational toilets need to be temporarily removed to replace existing damaged flanges to stop current leaks and water damage at base of toilets and replaced upon project completion.

### 3. Location of Work:

Cocopah Indian Tribe's 'ADAPP' building located at 9803 Veterans Place Somerton, AZ 85350 (West Reservation) across the parking lot from Cocopah Indian Tribal Headquarters Administration building.

### 4. Period of Performance:

Contractor is to identify time frame in which all work will be completed satisfactorily, given a specific start date. Deductions may be made for failure to complete work on schedule.

### 5. Deliverables:

Contractor to itemize, from **Objectives**, deliverables in which contractor can meet; **sample** below.

Task	End Result/Deliverable	Schedule/Milestone
Demolition	Identify unsound areas needing repair, perform demo	Day 2
Rebar Epoxy	Epoxy existing rebar & install/epoxy additional rebar	Day3

The contractor shall maintain a single project from which various project reports shall be produced. The following reports shall be provided:

### **5.1 Who Does What When Report**

The “Who does what when” report shall be provided by the contractor with the initial submission, and again following negotiations. The Tribe will use this report to assess the adequacy of the resources proposed by the contractor.

### **5.2 Incremental Payments**

Incremental payments may be issued, as agreed, by completion, reporting and meeting of acceptable standards of work. Incremental payments may be listed with the *Deliverables* table.

### **5.3 Progress/Compliance**

The Tribe requires the following from contractor in order to monitor progress and ensure compliance:

Weekly Status Reports  
Weekly Meetings  
Project Management Team (PMT) Meetings  
Program Reviews  
Outlines and Drafts

### **6. Standards:**

All work to be completed meeting acceptable standards as defined in the Universal Commercial Code as adopted by Yuma County with special consideration to inclement weather of the desert southwest.

### **7. Acceptance Criteria:**

Upon completion of *Deliverables*, a Cocopah Indian Tribe designated representative, with contractor, will engage in a “walk” through the specified areas of completion to determine that contracted *Objectives* met according to *Standards*.

### **8. Projected Cost:**

Total cost of project is to be stated. Contractor may at their discretion, increment by design section as to facilitate future improvements of a modified installation such as:

Phase 1) Flooring demolition  
Phase 2) Toilet removal  
Phase 3) Ceiling Tile removal  
Phase 4) Roof inspection  
etc.

Contractor may also itemize incremental payment requirements. Payment may be included in incremental completion matching phases, as long as deadlines are met, i.e. *Flooring to be completed in 4 weeks, payment of \$X to be issued upon completion of flooring.*

### **9. Changes/Modifications:**

If changes must be made (for any reason) notification must be received in writing and approved by Tribal Administration prior to modification.

### **10. Miscellaneous:**

Contractor is to provide certificate of insurance indemnifying Cocopah Indian Tribe and providing Cocopah Indian Tribe as additional insured in the amount of no less than one million dollars per occurrence with two million aggregate. Contractor is to avoid traffic congestion in and around work area, secure work area during and at end of work day.

**Letters of interest, emails or calls must be received no later than Friday, July 18<sup>th</sup>, 2014.  
Area walk through at West Reservation will be scheduled for Monday, July 28<sup>th</sup>, 2014  
(Bid submission deadline scheduled individually).**

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