



COCOPAH INDIAN TRIBE
14515 S. Veterans Drive
Somerton, AZ 85350
928-627-2102
email: administrator@cocopah.com

Request for Proposals for

NORTH RESERVATION PARK/BASKETBALL COURT

1. Scope of Work:

This scope of work will be issued under contract between Cocopah Indian Tribe and contractor. Develop land known as Unit 2 into a park-like setting with benches, tables, ramadas, playground, trash cans, and signage while incorporating the drainage ditch to enhance area. Also in Unit 2 build a 6 car parking area adjacent to park. Build a basketball half court with a fence to include lighting off Chapay Street.

2. Objectives:

2.1 Sidewalks:

Side walk is to run in a method to enhance the park. All sidewalks must be 5 inches in depth with slight slope for water run-off, adequate drainage underneath, and two entry points crossing the sidewalk for emergency and service vehicle. Four trash cans. Miscellaneous solar lighting posts with timers, turning lights off at curfew.

2.2 Playground:

Ground material needs to be “all weather”, “play-safe”, (not wood bark or sand) a material that would not hide broken glass. Recommend, “Pebble flex” a rubberized material. It can be pressure washed and easy to repair. Two trash cans. Two twenty-foot poles with solar lighting with timers, turning lights off at curfew. Playground can be linear to accommodate area.

2.3 Park Benches (8), Picnic Tables & Benches (6):

Completely concrete for durability, strength and longevity. 3 picnic tables per ramadas, 2 benches next to basketball court, and an additional 6 other spread around the park. Park benches and picnic table/bench combinations all required a concrete pad/floor. Park benches 6 feet in length. Picnic Tables/benches 8 feet in length.

2.4 Ramadas (2):

Made of metal pillars with a concrete floor/pad with center drain or slope to one side. Roofing material should be metal (aluminum) for longevity and fire protection. An L-shaped grill/prep station under/attached to Ramada. The grill should be 2 feet square with adjustable rack made for use with charcoal. Three picnic tables with benches per ramada. Two trash cans per ramada. Solar lighting on inside of ramada roof with timers, turning lights off at curfew.

2.5 Half Basketball Court: One hoop with painted backboard, concrete pad regulation size 25 ft. x 45 ft. 5 inches deep. Painted markings for free-throw line, alleys etc., and two secured trashcans. Two twenty-foot poles with solar lighting with timers, turning lights off at curfew. Fence around the perimeter of the court.

2.6 Trash Cans (12): Metal frame securing removable metal cans for fire safety (basket-in-a-basket type).

2.7 Water Lines (4): Buried 1 inch PVC with shut-off valves secured by lockable cover. Possibly other water lines for sprinklers if flood irrigation not used.

2.8 Signage: Names for ramadas, park name, park hours, contact information for reserving, do's and don'ts "no glass", playground safety rules. Painted metal signs.

2.9 Parking Area: Asphalt parking area with barriers to prevent driving onto park grounds. Two or more sixteen foot pole solar lighting with timers. Two trash cans.

2.10 Maintenance Requirements.

Maintenance requirements to be outlined and described in detail by contractor including estimated time frames of maintenance such as:

- Weekly: standard landscape maintenance, edging, mowing, washing down Ramadas, basketball pad, removing trash, debris, etc... Lighting check, and occasional graffiti removal.
- Monthly-Quarterly: Pressure wash pebbles flex. Pest/gopher control. Replacement of basketball hoop netting. Rake/repack gravel parking area.
- Twice yearly: fertilization of lawn and trees.

3. Location of Work:

Park located on the Cocopah North Reservation, Unit 2 area and along Chapay Street near small earth hill.

4. Period of Performance:

Contractor is to identify time frame in which all work will be completed satisfactorily given a specific start date. Deductions may be made for failure to complete work timely.

5. Deliverables:

Contractor to itemize, from *Objectives*, deliverables in which contractor can meet, *Sample* below.

| Task | End Result/Deliverable | Schedule/Milestone |
|-------------|---------------------------------------|---------------------------|
| Design | Areas staked, design update submitted | Day 2 |
| Trenching | Waterlines and Electrical | Day 3 |

The contractor shall maintain a single project schedule from which various project reports shall be produced. The following reports shall be provided:

5.1 Who Does What When Report

The "Who does what when" report shall be provided by the contractor with the initial submission, and again following negotiations. This report will be used by the Tribe to assess the adequacy of the resources proposed by the contractor to accomplish the *Scope of Work*.

5.2 Incremental Payments

Incremental payments may be issued, as agreed, by completion, reporting and meeting of acceptable standards of work. Incremental payments may be listed with the *Deliverables* table.

5.3 Progress/Compliance

The Tribe requires the following from contractor in order to monitor progress and ensure compliance:

Weekly Status Report
Weekly Meetings
Monthly Progress Report
Project Management Team (PMT) Meetings
Program Reviews
Outlines and Drafts

6. Standards:

All work to be completed meeting acceptable standards as defined in the Universal Commercial Code as adopted by Yuma County with special consideration to inclement weather of the desert southwest.

7. Acceptance Criteria:

Upon completion of *Deliverables*, Cocopah Indian Tribe designated representative with contractor will engage in a "walk" a specific area of completion to determine that contracted *Objectives* met according to *Standards*.

8. Projected Cost:

Total cost of project is to be stated. Contractor may at their discretion, increment by design section as to facilitate future improvements of a modified installation such as:

Phase 1) Solar and cost
Phase 2) Water lines and cost
Phase 3) Sidewalks
Phase 4) Exercise equipment
etc.

Contractor may also itemize incremental payment requirements. Payment may be included in incremental completion matching phases, as long as deadlines are met, i.e. *Walkways to be completed in 4 weeks, payment of \$X to be issued upon completion of walkways.*

9. Changes/Modifications:

If for any reason, changes must be made, notification must be received in writing and approved by Tribal Administration prior to modification.

10. Miscellaneous:

Contractor is to provide certificate of insurance indemnifying Cocopah Indian Tribe and providing Cocopah Indian Tribe as additional insured in the amount of no less than one million dollars per occurrence with two million aggregate. Contractor is to avoid traffic congestion in and around work area, secure work area during and at end of work day.

Letters of interest, emails or calls must be received no later than April 30, 2014.

Walk through of the area in North Reservation; May 05, 2014 at 10:00am.

BIDS due on May 21, 2014.

*Contact: Tribal Administrator, Christopher J. Nunez
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